



WYOMING HIGH SCHOOL ACTIVITIES ASSOCIATION

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www.whsaa.org

To: 4A West Region Boys' and Girls' Basketball Coaches and Athletic Directors

From: Anthony Lott – Interim Director of Activities Rock Spring High School–
307-352-3440

Date: February 5, 2025

Re: 4A West Boys' and Girls' Regional Basketball Tournament 2025

4A West Boys' & Girls' Regional Basketball March 6th-8th, 2025 Hosted by Rock Springs High School

Sweetwater County School District #1 would like to welcome all teams, coaches, and fans to the 2024 4A West Regional Basketball Tournament. We hope that your time in Green River is enjoyable and memorable! Please see pertinent tournament information below or contact Anthony Lott, Interim Activities Director, lotta.sw1.k12.wy.us. if you have any questions. Office Phone: 307-352-3440

Roster and Team Photograph: Please make sure that your rosters along with your team photographs with athletes identified are emailed by no later than Monday, March 3, 2025 at 4:00pm to Kristen Kidd at: kiddk@sw1.k12.wy.us.

Seeding information: Please email seeding information to Anthony Lott – Interim Director of Activities – lotta@sw1.k12.wy.us by Sunday, March 2nd, no later than 11:00am, so we can get seeding finalized and the brackets set for the WHSAA website. Per 4A by-laws, the tournament will be seeded by quads. **The top team on the bracket will be the home team and wear white uniforms.** See attached WHSAA Team Record Form S1 to fill out and email for seeding.

Entrance to Tournament: All games will take place at Rock Springs High School on Thursday and Friday. Games will take place at both Rock Springs High School and Rock Springs Junior High School on Saturday. Teams and spectators may enter at the main school entrance to both schools. **Please note, on Thursday all spectators and media entering the building prior to 4pm will need to provide a photo identification document that will be assessed by the Raptor security system.**

Bus Parking: Buses may park at Rock Springs High School in the west student parking lot. On Thursday, bus parking will be minimal due to school being in session. At Rock Springs Junior High School buses may park in the parking lot adjacent to the main building entrance. Bus parking at Rock Springs Junior High School should not be problem other than when school is dismissed at 3:50pm on Thursday. Neither school is in session on Friday.

Hospitality Room: There will be a hospitality room provided for coaches, workers, and bus drivers. The location of the hospitality room at Rock Springs High School will be in the aerobic room just off of Tiger Arena. The hospitality room at Rock Springs Junior High School will be located adjacent to the cafeteria located in the main hall entry way.

Concessions: Concessions will be available for purchase for the duration of the event. At both Rock Springs High School and Rock Springs Junior High School.

Practice Opportunities: Western Wyoming Community College has graciously offered their gym to our regional conference teams to practice. Please reach out to Dr. Lu Sweet to reserve gym time.

Dr. Lu Sweet

307-382-1740

lsweet@westernwyoming.edu

March 7:

8-9 am

9-10 am

10-11 am

11 am -12noon

12-1 pm

1-2 pm

6-7 pm

7-8 pm

8-9 pm

March 5

6-7 pm

7-8 pm

8-9 pm

March 6:

8-9 am

9-10 am

10-11 am

11 am -12noon

12-1 pm

1-2 pm

6-7 pm

7-8 pm

8-9 pm

Awards: Each championship team will receive medals. Award plates will be given for the champion, runner-up, and 3rd and 4th place teams in the tournament. Victor Hiler from State Farm will be presenting all girl awards and Amber Kramer from State Farm will be presenting all boy awards.

Pre-game Warm-ups: You will have a minimum of ten minutes to warm up prior to the game. Teams are not allowed to shoot during the halftime of any game scheduled. At Rock Springs High School Tiger Auxiliary Gym will be available for warming up. At Rock Springs Junior High School the auxiliary gym will be reserved for warming up.

Athletic Trainer: There will be an Athletic Trainer and/or a Sports Physical Therapist on site for the duration of this event. The Rock Springs High School training room is also available for anyone needing it.

Gyms: Thursday and Friday games will all be played at Rock Springs High School High School in Tiger Arena; at one site per conference by-laws. Saturday games will be played at Rock Springs Junior High School and Rock Springs High School.

Tournament Scorebook: The scorebook keeper will be responsible for filling out the the official scorebook. This person will copy the roster from one submitted by the coach prior to the tournament. WHSAA Handbook rules require that only 12 players are listed in the official scorebook and suited up on

the team bench. Those 12 players listed for the first game of Regionals in the official book are the only players that can dress out in uniform and play at Regionals. There can be a different 12 players for the State Tournament.

Hydration: Water jugs will be provided at the end of each team bench area.

Team Benches: The home bench is located to the right of the scorer's table, when facing the scorer's table. The visiting bench is located to the left of the scorer's table, when facing the scorer's table. **Rock Springs High School teams will always sit on the home bench.** Rock Springs High School teams will wear the appropriate uniform as designated by their placement on the regional bracket.

Coaches Meeting and All Conference Voting: To accommodate both boys 'and girls 'coaches, there will be two coaches 'meetings on Thursday, March 6th. Boys 'coaches will meet first at 3:30pm followed by the Girls 'coaches meeting at 6:45 pm.. The purpose of these meetings is to select the All-Conference Teams, Conference Coaches of the Year, Conference Players of the Year, Conference Defensive Players of the Year, and to gather any suggestions that may need to be discussed at the state level. The meeting will occur in room 302, located near the concession stand in Tiger Arena.

Video Filming: Filming can be done on the upper level of the bleachers behind the railing near the court baselines. Please bring a couple of extension cords. There are a limited number of outlets available in our gym. We will also record all games in the Rock Springs High School on our Hudl Sideline Camera as well as our NFHS Network All games at Rock Springs High School will be live streamed via the NFHS Network for those individuals who have a subscription.

Spectators: We would very much appreciate school administrators and/or activities directors from all schools to help monitor their fan's behavior. We will have security, but your support is essential to help control the crowds as your staff knows your fans better than we do. Thank you for your assistance!

Locker Room Assignments: Locker rooms will be assigned upon your arrival to the gym for each game.

Half time Entertainment: If you have a group that would like to perform during half-time of your game, please let Anthony Lott, Rock Springs High School Activities Director by email lotta@sw1.k12.wy.us or phone 307-352-3440.

Tournament T-Shirts: Tournament T-Shirts will be provided to all players and coaches and paid for by a grant from the Sweetwater County Travel and Tourism Board. A big thank you to these great supporters of high school activities.

Here is the link for spectators to pre-order regional shirts and attire: <https://4awest.itemorder.com/>

Cheerleaders: Cheerleaders are welcome and we will direct cheer coaches and cheer teams to the proper areas as needed. Warm-ups must be completed prior to entering the gym. Valuables are the responsibility of the cheerleaders and coaches. Cheerleaders and coaches will be admitted upon arrival in uniform and wearing a wrist band.

Ticket Prices:**Adult**

Per Day Cost \$5.00

All Tournament Pass \$13.00

Student

Per Day Cost \$4.00

All Tournament Pass \$10.00

Tickets can be purchased at the door

High school students **must** present their WHSAA Identification Card or High School ID card to purchase tickets at the student price.

Basketball teams, cheer teams, and other school performing groups and their coaches/sponsors must wear their wrist bands in order to be admitted to the tournament.

Bands, Cheerleaders and Dance Team: Pep clubs, parents, and fans are reminded that pep posters, banners, and noise makers are not allowed at Regional or State sites. Bands are allowed to play at Regional and State culminating events but are reminded that they are **not** allowed to play during live ball situations or during free throws. If you have a band, cheerleading squad, or drill team that wishes to perform, please contact the Rock Springs High School Activities Office, Anthony Lott lotta@sw1.k12.wy.us, as soon as possible.

Broadcasting: Radio Networks can broadcast games on the radio, however, they cannot live stream WHSAA Regional or State Events. We can provide areas at both gyms for radio broadcasts.

Contact Information: We are looking forward to a successful tournament. Please feel free to contact Anthony Lott, Rock Springs High School Interim Activities Director, if you need more information or assistance with anything. Email: lotta@sw1.k12.wy.us or phone: 307-350-3440

Regional Basketball Tournament 4A Bylaws

4A will utilize an 8 team, double elimination bracket for the 4A regional. The conference regular season win/loss record will determine seeding (Quad vs. Quad 1-4 seeding ie. 1NE vs. 4SE, etc.) Tie breaker criteria will be set by 4A AD's. Game schedules can be adjusted at the discretion of tournament director to adjust for travel, but not for competitive advantage. Host teams can adjust Day 1 games to allow their schools to play the evening games if desired. One gym will be used on Thursday and Friday. Two gyms can be used on Saturday if available.

It is strongly recommended that officials do not work back-to-back games during the regional tournament.

Regional Basketball: 4A East will seed 1-7 for the regional tournament with the #1 team getting a first-round bye and automatic bid to the state tournament. 4A West will utilize an 8 team, double elimination bracket for the 4A regional. The conference regular season win/loss record will determine seeding (Quad vs. Quad 1-4 seeding ie. 1NW vs. 4SW, etc.) Tie breaker criteria will be set by 4A AD's. Game schedules can be adjusted at the discretion of tournament director to adjust for travel, but not for competitive advantage. Host teams can adjust Day 1 games to allow their schools to play the evening games if desired.

One gym will be used on Thursday and Friday. Two gyms can be used on Saturday if available.

I. Tie breaking Procedures:

1. Head-to-head quadrant competition between and among the tied teams.

2. If a tie still exists, compare the records of the tied teams against the record of the highest-ranking non-tied team. Continue through the quadrant standings until the tie is broken.
 3. If a tie still exists, head-to-head quadrant competition between the tied teams at common sites. (Season Tournaments)
 4. If a tie still exists, best total record against all non-quad teams in your conference. This criteria being used regardless of site. Regular season tournament play will not be considered in this criteria.
 5. If a tie still exists, compare the records of the tied teams against the record of the highest ranking 4A non-conference opponent at a neutral site. Continue through the 4A non-conference standings until the tie is broken.
 6. If a tie still exists, compare the records of the tied teams against the record of the highest ranking 4A non-conference opponent. Continue through the 4A non-conference standings until the tie is broken.
 7. If a tie still exists, compare the records of the tied teams against the record of common opponents at common sites.
 8. If a tie still exists, the tie shall be broken with the flip of a coin. If there are multiple ties in the quadrant standings to be decided by a coin flip, the lowest tie shall be broken first.
 9. If it is a four-way tie, go to the WHSAA rulebook Rule 7.4.8 on Page 39.
- m. Conference teams will honor the home schools request for warm-up time and introductions. Teams will be guaranteed a minimum of ten minutes warm-up between games.

The coaches will select an All-Conference team at the Regional Tournament and an All-State team at the State Tournament. The all-conference and all-state selections will be determined in accordance with the following guidelines:

1. All Conference nominations shall be submitted to the commissioner by Wednesday prior to the Regional or State Tournament. Only all-conference selections will be considered for the all-state team.
2. The Head Coach may nominate no more than five (5) players for all-conference but may not vote for their own players.
3. At the selection meeting lots will be drawn to determine the order in which nominees are presented. Each coach will then, in turn, present their nominees.
4. Each head coach will be given a ballot and vote for fourteen (14) nominees. Coaches may not vote for their own players. Coaches will fill out their ballot checking off their fourteen (14) selections. The ballots will be collected, and votes tallied with the top fourteen selections being named First Team. Any other athletes out of the top fourteen that have at least one check (vote) will be Second Team. The coaches will also rank the nominated athletes prior to turning in their ballots. The rankings will only be used in the event there is a tie, and that tie needs to be broken. We will no longer recognize honorable mention. The final ballot will be shared with all coaches showing the results of the selections (voting).
5. Coaches will nominate and vote on a player of the year.
6. Coaches will nominate and vote on a defensive player of the year.
7. The conference tournament site will release a list of senior All-Star eligible athletes to the WCA Basketball sport rep by the Wednesday following the state tournament.
8. A press release of All Conference players will be released the Monday following the state tournament and a press release of All State players will be released the Tuesday following the state tournament.
9. Coaches will distribute medals to their First Team All-Conference players after the press release. Coaches will select a conference coach of the year by a ballot, which will be voted on at the All-Conference meeting. If there is a tie in the voting, the coach whose team finished highest in the conference will be declared the winner.



EMERGENCY ACTION PLAN

RESPONSE PROTOCOL: Tiger Arena

Event:	4A West Regional Basketball Tournament
Site:	Rock Springs High School-1375 James Drive, Rock Springs, WY 82901
Emergency Contact 1:	ATC-Jami Wiseman: 574-344-6148
Emergency Contact 2:	Interim AD-Anthony Lott 307-350-8712
Lead Responder:	Certified Athletic Trainer, Jami Wiseman: 574-344-6148
Responder:	Interim AD-Anthony Lott 307-350-8712
Responder:	Principal-Ben Straka-307-352-3440
AED Location:	Inside building between locker rooms, or on hand with ATC
EMS Access Point:	James Dr. Main Building Entrance
EMS Cross Street:	Cottonwood Street
Spine Boarding Procedures:	Athletic Trainer will take control of the head/neck and will instruct a coach or administrator to call 911 or retrieve EMT (if they are onsite) to come with spine board and gurney. The Athletic Trainer will take lead while spine boarding and instruct coaches and administrators to help as needed. The coaches and administrators that are not hands on with the athlete will keep athletes and spectators away from the injured athlete so we may keep the athlete as safe as possible. Under NO circumstance will we let ANYONE other than uniformed EMT on site around the athlete to assist.
Additional Information:	RSHS EAP Map Link: https://www.google.com/maps/d/u/0/edit?mid=1LKKo0nhTFT9HpJgUs6GW_iRgk4uVLk4&usp=sharing



EMERGENCY ACTION PLAN

RESPONSE PROTOCOL: Jaguar Gym

Event:	4A West Regional Basketball Tournament
Site:	Rock Springs Junior High-3500 Foothill Blvd, Rock Springs, WY 82901
Emergency Contact 1:	PT-Ryan Cook: 307-389-8398
Emergency Contact 2:	FS-Mike Lopiccolo: 307-389-5343
Lead Responder:	Certified Physical Therapist, Ryan Cook: 307-389-8398
Responder:	FS-Mike Lopiccolo: 307-389-5343
Responder:	Interim AD-Anthony Lott: 307-705-1232
AED Location:	Inside building between locker rooms, or on hand with PT
EMS Access Point:	Jack Norris Dr. Main Building Entrance
EMS Cross Street:	Foothill Blvd.
Spine Boarding Procedures:	Athletic Trainer will take control of the head/neck and will instruct a coach or administrator to call 911 or retrieve EMS (if they are onsite) to come with spine board and gurney. The Athletic Trainer will take lead while spine boarding and instruct coaches and administrators to help as needed. The coaches and administrators that are not hands on with the athlete will keep athletes and spectators away from the injured athlete so we may keep the athlete as safe as possible. Under NO circumstance will we let ANYONE other than uniformed EMS on site around the athlete to assist.
Additional Information:	RSJH EAP Map Link: https://www.google.com/maps/d/u/0/edit?mid=1L1niZpG-o2m9ecngCwN8b4fO3dpO7uo&usp=sharing